



# Community Volunteer Income Tax Program



## Need a hand to prepare your tax return?

Volunteers can help you prepare your income tax and benefit return if you have modest income and a simple tax situation.

Volunteers are not employees or volunteers of the Canada Revenue Agency.

Remember to bring all your tax slips and forms with you.

### Tax clinic:

**FREE Year Round REMOTE** Jewish Family Services of Ottawa Tax Clinic  
For **PERMANENT RESIDENTS** and **CONVENTION REFUGEES ONLY**.  
Priority for **FIRST YEAR ARRIVALS**.

Languages available: English, French, Arabic, Urdu, Farsi, German

ELIGIBLE INCOME CRITERIA Total Income Limit:

- Single person : \$35,000
- Couple: \$45,000 (+\$2,500 for each dependent)
- Interest income less than \$1,000
- No capital gain/losses
- No business, **NO UBER/LYFT/DOORDASH** or rental income
- No bankruptcy or deceased scenarios

**For your appointment please bring along the following documents that apply to your situation:**

- Income Slips: T3, T4, T4A, T4A(OAS), T4E, T5, T5007, T4 RIF, T4RSP,
- Receipts: Donation, medical, rent, child care expense, property tax, disability tax credit, tuition.
- SIN Card, PR Card or refugee document for the whole family, Canadian ID.

### By appointments ONLY

For an appointment, please contact Donia at 613-769-3810 or [djomaa@jfsottawa.com](mailto:djomaa@jfsottawa.com) (Arabic, French, English)

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